

# **EMS Training Instructions for New Employees**

- Read the Tifton EMS Manual, in the Administrative Resource section.
- Read the Tifton EMS Policy, in the Administrative Resources section.
- Review the Tifton EMS Awareness Training, PowerPoint Presentation, in the Training section.
- Locate TIF-EP-02 EMS Training Procedure for New Employees, under Environmental Procedures in the Location Information section.
- Print TIF-EP-02.
- Both you and your Supervisor should sign and date verifying that training was completed.
- Send the signed copy of TIF-EP-02 to Russell Scarborough, EMS Coordinator. If you have any questions, you can reach me at 229-386-3092 or 229-646-1300.

**Thanks for your cooperation!!!**