

## **CARDBOARD BOXES & SHIPPING** (FSE)

Box- flatten box, place packing material beside box  
Styrofoam- 1) ship back to sender 2) recycle shelf (if space available) 3) trash until becomes recyclable



## **PLASTIC & METAL BINS** (FSE)

Place full bin outside door in hall for pick up  
Plastics 1 & 2 only (no bags, packing material, etc.)



## **PAPER RECYCLE** (Randy)

Place full box outside door in hall for pick up

Day 1- 4<sup>th</sup>, 5<sup>th</sup> & 8<sup>th</sup> floors

Day 2- 6<sup>th</sup> & 7<sup>th</sup> floors

Day 3- 2<sup>nd</sup> & 3<sup>rd</sup> floors

Day 4- SB, B & 1<sup>st</sup> floor

\*Shredded paper- place in clear bag in hall for pick up

Day 1 = Monday  
Day 2 = Tuesday  
Day 3 = Wednesday  
Day 4 = Thursday

\*\*Holidays or days when Randy is absent will shift "Day" schedule. Genell Powers is contact for paper recycling issues. Genell will notify RRC if Randy will be absent more than 1 day via email.



**Recycle Room items:** (SB-42) Batteries, magazines, hard bound books, printer cartridges, cell phones, plastic bags, dry ice, Box Top labels, Campbell's soup labels, Nestle Pure Life water labels

**Electronic Recycling:** ( P-111), must have escort for access

## **GLASS**, Triple rinse ALL glassware- **no agar/residue**

Amber glass- shelving left labeled Amber glass (UGA)

Regular glass- in blue rolling cart for recycle (FSE)

Unbroken lab glassware- School donation shelf (UGA)

\*\*Please DO NOT place ANY glass in trash cans



## **THINGS CURRENTLY NOT RECYCLED**

Pyrex glass- goes in cardboard box if broken, taped shut and then out to trash bin

Styrofoam- place on shipping shelf, trash if overflow

Plastics Symbol # 3-8, trash



<https://arsnet.usda.gov/sites/SAA/AthensGA/EMS>

**TRASH-** food containers, plastic silverware, fast food cups, Straws, food wrappers, etc., belong in trash  
(Exception- frozen food trays labeled #1 & 2 plastics, rinsed

