In accordance with the new P&P all journal articles must be sent to the National Ag Library within three months of publication. You will do this by accessing the link below. If you are located at a university campus you will need to obtain a user name and password to begin the process. Every ARS employee may obtain one (see “To Obtain a Proxy Account with Digitop” screenshot below). If you get the screen about a proxy account that is the indication you will need to obtain a proxy account.

To Obtain a Repository URL:

Complete the form below. All required fields are marked with an asterisk (*). Once the form is completed and you submit, you will receive the URL that must be added to the “Repository URL” field in ARIS. The e-mail with the URL may take a couple weeks to receive.

Instructions

1. Complete the submission form to submit an item to the repository. An asterisk (*) indicates a required field. Be sure to upload your document.
2. When item has been processed, an email with a permanent URL, or "handle," will be sent to your email.
3. If you want multiple individuals to receive the email, enter their email addresses in the "Additional email" space.
4. Submit each item only once, even if there are multiple USDA authors.
5. When finished, click the Submit button.

Title

Item Type

- Articles, abstracts, book chapters, papers from proceedings
- Books, reports, maps, images, workshops, presentations

Contact's name

Contact's E-mail

Contact's E-mail (if nanotated)

Telephone

Click "Browse" button to retrieve your file

Citation Information

Editorial note: volume no., issue no., 1995; conference title, name of author, editor, compiler, publisher name, publication date; etc.

Also notify email address

Also notify email address

Also notify email address

Also notify email address

Print submissions

- yes
- no

AIRS sequence number (AIRS staff only)

Receive confirmation email

Go • Clear
To Obtain a Proxy Account with Digitop

Go to the link below:


Click on “emailing Digitop Proxy” or send an e-mail to DigiTopProxy@usda.gov

Include the following information in your e-mail request to obtain your proxy login:

- Your name
- Agency
- Work phone number
- Work e-mail address
- City and state where you work
Your name
Agency
Work phone number
Work e-mail address
City and state where you work

Lori L. Wilson-Voss
Program Analyst, MW
ARS-USDA
2110 University Blvd
Ames, IA 50011
515-294-8975 phone
515-294-4087