

# NATIONAL LABORATORY FOR GENETIC RESOURCES PRESERVATION

## PVP POTATO VOUCHER SUBMISSION PROTOCOL

(Non-U.S. depositors please read shipping instructions below)

1. Voucher sample should be sent by commercial carrier (i.e. FEDEX, UPS, DHL, etc.) and be sent overnight. Contact NLGRP-PVP-Coordinator@usda.gov if other delivery options are needed (i.e. local drop off)
2. Depositor must notify NLGRP prior to shipment and include tracking information. Send notification to: NLGRP-PVP-Coordinator@usda.gov and PVP@mail@usda.gov. Please include “Potato PVP # xxxxxx” in subject line.
3. Complete and attach PVP POTATO TISSUE CULTURE VOUCHER DEPOSIT FORM to shipment notification email and enclose a copy of printed form with material.
4. If using contracting laboratories to produce plantlets for submission to NLGRP, the depositor is responsible for ensuring laboratories follow the voucher submission protocol.
5. Ten (10) separate in vitro plants (one plant per tube), firmly rooted in 1 % agar and tubes shipped upright in package should be deposited. Plantlets should not be older than two weeks; note date of culture on each tube.
6. NLGRP requests that the depositor provides instructions for maintenance of materials. Strict confidentiality will be maintained by the PVPO and NLGRP as to the specifics of instructions, in accordance with law and equity.
7. Labels required on outside of package:

‘Live Plants’

“Do Not Place in Cold Storage”

“Open Package Immediately”

“Arrows” indicating right side up

### Shipping Instructions

#### NLGRP Shipping Address:

NLGRP Attn: PVP Coordinator  
1111 South Mason Street  
Fort Collins, CO 80521  
970-492-7538

#### Non-US Depositors:

- a. Email NLGRP-PVP-Coordinator@usda.gov, **in advance of shipping** to request instructions for importing material into the United States. Please let us know if you are importing seed or potato plantlets, and the country where the material was field grown.
- b. NLGRP will provide depositor with an Import Instruction Letter and appropriate permit/shipping label (if applicable). The Import Instruction Letter instructs how to import material in accordance to USDA Animal and Plant Health Inspection Service (APHIS) regulations. Please follow all instructions carefully. **Material may be destroyed or returned if conditions and regulations are not met.**
- c. Information on specific import requirements can be found in the APHIS Plants for Planting Manual and/or APHIS Agricultural Commodity Import Requirements Search Tool (<https://www.aphis.usda.gov/aphis/ourfocus/planthealth/complete-list-of-electronic-manuals>).

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## PVP POTATO TISSUE CULTURE VOUCHER DEPOSIT FORM

### Instructions:

1. Fill in all Blocks
2. Include Form as attachment to Notification Email to NLGRP PVP Coordinator
3. Enclose printed copy with voucher sample

Questions? Contact NLGRP PVP Coordinator ([NLGRP-PVP-Coordinator@usda.gov](mailto:NLGRP-PVP-Coordinator@usda.gov), 970-492-7538)

<b>Block 1</b> PVP NUMBER:  COMMON NAME: Potato  SCIENTIFIC NAME: Solanum tuberosum L.  CULTIVAR(*): *◊ Put brackets around the cultivar name to denote a temporary designation
<b>Block 2 APPLICANT</b> Owner (ST-470, Block 1):  Contact Person's Name:  Address:  City: State: Zip code:  Phone: Email:
<b>Block 3 SUPPLIER</b> of vegetatively-propagated material, if different from Applicant Name:  Company:  Address:  City: State: Zip code:  Phone: Email:  Non-U.S. Applicants: Supplier has processed foreign-origin material through quarantine per APHIS regulations (if required) YES NO
<b>Block 4</b> Patented Material YES NO  If Yes, provide patent application number or Patent Number
<b>Block 5. For Internal Government use only</b> PI No. _____ NSSL Inventory No. _____ Date Received: _____ Plantlet Condition: _____ No. of Live Plants Received: _____