



# ARIS ADVISOR



ARS is pleased to present [GoARIS](#), a Dashboard style application that provides a user-friendly view of active and up to date research information directly from ARIS. GoARIS is accessible on mobile devices making it a new tool for users who are On the Go. *NOTE: GoARIS is for data retrieval only and does not replace ARIS.*

More information and instructions on GoARIS can be found on AXON <https://axon.ars.usda.gov/ONP/Pages/Home.aspx>

## ARIS and Eauth

You asked for it and we heard you - **One Less Password** to remember. All ARIS Systems, including the new GoARIS system will now require eAuthentication or LincPass for access. You will still need an ARIS account to use these systems for security purposes but will not require a another id/password to access. If you need to reset your password you can go to the [www.eauth.usda.gov](http://www.eauth.usda.gov) site and reset without needing assistance from the OCIO staff.

## IFR Documents Entered Upon Initial Entry

All documentation for Incoming Funds Records (IFRs) must be completed at initial entry for all agreements that are not Grants. This new requirement opened in early March.

Additionally, we have added a Related Docs tab on the IFR for research agreements. This allows users to upload grant proposals and/or other pertinent information. The related docs tab is for pre-award type documents. This does not replace E-green in AIMS. All official documents are still required in E-green. (For more information, see chapter 4C.3 of the ARIS online Handbook)

## NEW ARIS Search Field

You can now search in ARIS by “Specialist” or otherwise known as Authorized Departmental Officer (ADO). A “Specialist” search can be performed in ACTIVE, WORK or STATUS for 416/417 records and Incoming Funds Records (IFRs).

## OCIO, EASB Support

To better serve ARS customers, the OCIO - Enterprise Application Services Branch (EASB) now uses the ARS-OCIO Helpdesk ticket tracking system for all support.

All emails are routed to the same team you have been working with that will continue to provide excellent support for our current applications. There are no changes to the way you send help desk requests. However, you will now receive an email when a ticket is created, assigned and resolved. You will also have the opportunity to comment on the service.

## ARMPS

The ARMPS system officially opened March 25, 2015 with several improvements for the 2016 ARMPS Cycle. The FY 2016 ARMPS Kickoff memo, reference materials and pre-recorded training webinars are available on AXON: (<https://axon.ars.usda.gov/AFM/Training/Pages/Financial-Management.aspx>). Based on user feedback and recommendations, we will continue to make improvements and enhancements throughout the up-coming year to be incorporated into the FY 2017 cycle. If you have any suggestions, please send them to your Business Service Center BFO or Kim Parks, FMAD.

## DigiTop

In 2002, the National Agricultural Library began to offer electronic access to databases and journals USDA-wide via a digital desktop library service called DigiTop. ARS supports funding required to procure and license the digital content available through DigiTop via an annual assessment to the research projects. The amount of the assessment is based on the number of SYs, including vacant SY positions, associated with each research project in ARIS at the time the assessment is run. The FY 2015 assessment was recently completed and was included in the agency's third funding allocation for the fiscal year.

## Seeking and Accepting Incoming Agreements

A revised version of [P&P 321.1, Requirements for Seeking and Accepting Incoming Research Agreements](#), was posted effective March 26, 2015. These revisions removed the requirements regarding requiring Incoming Funds Records (IFRs) in ARIS for Letters of Intent and Letters of Collaboration. Also, Section 5.B. was updated to conform with updates to ARIS, so that the 416/417 and the AIMS information must be completed concurrent with entry of an IFR for incoming research agreements not marked as a "grant".

## Annual Reports

It's that time of year to begin the Annual Report (AD-421) process. Annual reports will be due to ONP by October 1, 2015; however, each Area will set their own due dates to ensure sufficient time for review. The **GOOD NEWS** is that we have concluded the Pilot Study and subordinate project annual reports will no longer be required in 2015 and beyond. Official guidance will be forthcoming....stay tuned!

## Administrator Funded Post-Doc Program

The Post-Doc program begins in early June 2015. Official memo and guidance coming soon.

## Did You Know

- The ARIS system will be open for **FY2016 fund transfers** in the beginning of May...
- **ARIS Online Handbook Updates:**
  - Chapter 1 - Introduction to ARIS
  - Chapter 4C.3 - Incoming Agreements, Research
  - Chapter 4C.4 - Email Notification Chart for Incoming Agreements
  - Chapter 13B - Mode Codes
  - Chapter 15C - Add/Modify Mission Statement
- In FY2014 ARS Scientists published over 3800 peer reviewed journals

### Tips for Searching

- **: (colon) RANGE**  
Used as the separator between the start and end values in a range. Can be used for all data type.  
*Example:* In a date field *12/15/2013:12/14/2014* retrieves records having any value on or between these two dates
- **; (semicolon) OR**  
Used as a separator in a list of search items in a single line  
*Example:* corn; wheat retrieves records having either corn or wheat in the field. A line on a search screen cannot end with a semicolon
- **! (exclamation) BUT NOT**  
Used to exclude from search criteria. Example: searching for all projects except E and U status A:X!E;U  
The ! Character can only be used in text fields
- **% (percent) Use as a "wildcard"**  
The % can be placed prior to the phrase (search criteria) or after  
*Examples:* if the user types: germ% , the system retrieves all documents that contain germ as a prefix.  
%plasm%, the system retrieves all documents that contain germplasm, plasma, and others where plasm is anywhere in the word