

CMAVE EEO Committee meeting minutes  
Wednesday, March 14, 1:00 PM

Meeting called to order 1:00 by Chair Pat Whitmer.

**Item 1. Women's History Program.** Michele is coordinating. Tentatively scheduled for noon on March 27. A movie will be shown and popcorn drinks will be provided.

**Item 2. Apprenticeship program.** There will be a program this year, but each unit is requested to submit only a single submission (to Jackie). The funding picture is uncertain for USDA apprentices, as it also is for the Yes program.

**Item 3. Topics for training sessions.** Several topics were discussed, with sessions on T & A issues, TSP and retirement being the most likely candidates. Another topic of interest may be the new "211" information routing service that is being operated by United Way.

**Item 4. Posting of committee meeting minutes on the website.** It was agreed that committee meeting minutes would be appropriate content for the EEO website. An archive folder will be set up for old meeting minutes.

**Item 5. Notification of lab tours.** Because of confusion during some recent events, the committee was reminded that Pat should be informed of anticipated group tours of CMAVE to ensure adequate staffing and smooth operation.

Meeting adjourned 12:50 PM

Respectfully submitted,

Chris Geden, secretary  
March 14, 2007