

EEO Committee Meeting Minutes, February 2, 2006

Meeting called to order by chair Pat Whitmer @ 1:30

In attendance:

Jackie Sullivan
Margaret Martin
Eric Daniels
Everett Foreman
Pat Whitmer
Michelle Hosack
Richard Mankin
Betty Weaver
David Oi
Chris Geden
Maritza Romero
Elaine Holmes
Barbara Soto
Bonnie Ebel
Rob Meaghar
Jane Sharp
Uli Bernier
Dan Kline

Item 1. The state Science Fair is April 20 in Orlando. Uli will coordinate volunteers for ARS judging.

Item 2. The JSEH tour will be this Monday. There will be two groups of 16 students each. Tour hosts will be David Oi, Richard Mankin, Baldwin Torto, and Dave Carlson. Elaine and Michelle will keep the students moving from one lab to another. See the email from Richard on Feb 1 for tour schedule details.

Item 3. The Florida State Fair. Richard reported that there was a strong response to Ken's encouragement to participate. We're in good shape for both exhibits (fire ants, stored products, flies) and volunteer personnel. Richard made a special thanks to all of the folks who stepped up to help represent CMAVE at this event.

Item 4. Black History Month. Everett is still trying to get in touch with the speaker, but the observance is tentatively scheduled for the morning of Feb. 22.

Item 5. Women's History Month. Michelle will probably arrange for a film viewing this year. Tentative date: third week of March.

Item 6. Retirement Seminar. Jackie has been in touch the seminar group, and we are next in line to be scheduled. The seminar will probably be held sometime in April or May. The program will be conducted in two half-days (mornings), one for CSRS and one for FERS employees. In the afternoons, the instructors will be available to consult with people whose anticipated retirement horizon is within 5 years. This program will be at no cost to the committee or CMAVE.

Item 7. Summer interns/apprentices. Although the area office has not yet announced how many positions will be funded, it's not too soon for people to think about proposed projects. Pat will contact the RL's to

start things moving. As a reminder, "interns" are college students who are paid at the GS3 level and "apprentices" are high school students paid as GS1's

Item 8. Yes Program. Requests are due April 1. Rob will keep people posted when the program gets rolling. Yes students are paid \$6.15/hour, and half of the salary costs are covered for the first 100 hours. Eric suggested that that we take photos of the Yes students early in the summer because many of them are gone by the time the apprentices finish their programs.

Item 9. Next meeting: 4th week of March, exact date TBD

Meeting adjourned 2 PM

Respectfully submitted,

Chris Geden