

Minutes of the CMAVE EEO Committee Meeting on April 25, 2005, 1:00 PM

In attendance: Uli Bernier (Chair), Bonnie Ebel, Barbara Soto, Elaine Holmes, Margaret Martin, Everett Foreman, Richard Mankin, Eric Daniels, Jane Sharp, Ken Linthicum, Dan Kline, Bernie Sparks, Michelle Hosack, Barbara Dueben, Pat Whitmer, David Oi, Maritza Romero, Betty Weaver, Chris Geden.

Uli opened the meeting at 1:05 and announced that there would be some changes in the way the committee operates. Effective 4/25, EEO is no longer a closed-membership committee but is open to anyone at the location who is interested in serving. Anyone who cares to be on the committee, however, must have a specific job or task for which they will be responsible. The committee will also restore location observances of things such as African American History Month. Uli announced his desire to step down as chair but to retain his role as science fair coordinator. After some discussion, the following assignments were agreed upon:

Chair: Pat Whitmer

Vice-chair: Barbara Dueben

Secretary: Chris Geden

Science fair volunteer coordinators: Uli Bernier & Richard Mankin

Summer student program: Uli (Lead 2005) & Dan Kline (Lead 2006) for ARS programs; Rob Meaghar for the YES program.

End-of-summer student presentations & pizza party: David Oi

Lab Tour Coordinator: Richard Mankin

Web page coordinator: Eric Daniels

Bulletin Board maintenance: Margaret Martin (Bldg 1) and Jane Sharp (Bldg 11)

Employee Self Development/Retirement Planning: Margaret Martin and Barbara Soto

Observance Coordinators:

- African American History: Everett Foreman, Margaret Martin, Elaine Holmes
- Women's History: Michelle Hosack, Maritza Romero, Jane Sharp,
- Hispanic Heritage: Maritza Romero, Barbara Soto, Michelle Hosack
- Asian/Pacific Heritage: Vacant
- Breast Cancer Awareness: Elaine Holmes, Bonnie Ebel
- Native American: Vacant
- ADA: Pat Whitmer

It was agreed that it was not necessary to have a formal speaker program each year for each of these observances, and that the bulletin board could be used for those occasions when it was impractical to get a speaker.

There was also a discussion about how the committee could do more for people working at CMAVE. It was suggested that an email go out to all Center employees asking for suggestions for relevant programming.

Michele Hisack said that she would look into arranging an observance of Women's History during the month of August, as this would coincide with International Women's Day.

Finally, there was a lengthy discussion about the Center's presence at the Florida State Fair. Although this is a good opportunity to increase CMAVE's visibility with the public, it takes a major commitment to provide materials and personnel to do this effectively for the two weeks that the fair is in town. This year the Fire Ant Unit represented the Center and the program was quite successful. Should Units take turns preparing and staffing exhibits each year? The discussion was tabled for a later time.

Meeting adjourned ca. 2:45.

Respectfully submitted,
Chris Geden